

Chapter Service Project Portfolio

Team ♦ Level 1,2,3,4,

19 pages - 30 slides

#pages	slides	Points	Topic	
1	1	2	Project ID Page	1 -8 ½ "x11" plain paper or slide: no graphics or decorations. Participant/s name/s, chapter name, school, city, state, event name, project title.
1	1		Table of Contents	List parts of the portfolio in the order in which the parts appear.
1	2	5	Planning Process Page	Summary page of how each step of the Planning Process was used to plan and implement the project. Each step is fully explained
		5	Appearance	Neat, legible, professional, creative and use correct grammar and spelling, high quality
0-5			Divider pages	Divider pages/slides. May contain a title, a section name, graphic elements, thematic decorations and/or page numbers. Must Not include any other content.
1	1	2	Online summary	Online project summary submission proof of submission. On the 'Surveys' tab of the FCCLA Portal.
10	20	4	Identify Concerns: Address Specific Needs	Project addresses an urgent and significant need in the school, community, and world. Research methods such as surveys, interviews, reports, readings, observations were used for gathering data. Research methods were used to identify an urgent and significant need. Data is described in detail
		3	Identify concerns: Target Audience	Research and consideration was given to develop an appropriate project for a specific and intended audience.
		3	Set a Goal: goals/mission	Project's goals/mission are clear and stated based on needs and research. Rationale for the project is evident.
		2	Set a Goal: Reflects FCCLA Purposes	The link to FCCLA purposes is explained in detail.
		3	Set a Goal: Relates to FCS	Project relates to family and consumer sciences content, standards and knowledge and skills of members learned in family and consumer sciences areas is utilized. Use many different FCS skills in plans and action.
		3	Form a Plan: Scope	Include evidence that the scope of the project is rigorous and thorough. Involved multiple partners, planning meetings, tasks descriptions, efforts, wide scope, use technology, is unique. Barriers are considered and solved.
		4	Form a Plan: Project Organization	Project was planned with alternative actions, consequences of various actions and barriers or challenges addressed. Identified standards, examined alternative actions, considered consequences of various alternative acceptable alternatives.
		3	Form a Plan: Cooperative efforts/Partners	Include partnerships and cooperative actions taken. Extensive effort to involve partners. Participants were creative and thoughtful in recruiting cooperative partners.
		3	Form a Plan: Work plan	Work plans for members and volunteers are explained in detail, specific, and extensive
		3	Form a Plan: Timeline	Project was planned for the time involved in implementing the project. Many steps and processes, tasks are explained.
3	Form a Plan: Activities/Tasks and Roles	Activities were planned for various roles, tasks of the members and volunteers. Extends beyond the membership, includes community, school and additional volunteers		

		3	Form a Plan: Budget	Project budget was developed to reflect the project the project goals and is detailed and thorough, thoughtful with additional resources were sought and described. Many partners are evident to assist with the resources of the project.
		3	Form a Plan: Increase Awareness/P ublic Relations	Project plans include media outreach, involvement of elected officials and positive messages about FCCLA and Family and Consumer Sciences. Includes peers, community, public, elected officials, school administrators, school board
		3	Act: Project Impact	Include evidence that the intended impact of the project was reached or reasons why it was not. Impact is significant with data, statistics, surveys and information
		2	Act: Youth Involved and Volunteer Recruitment	Project is youth-led and involves volunteers, Nontraditional volunteers (culturally inclusive, special needs, older people, etc) are sought for their involvement
		2	Act: Uniqueness	Project should be uniquely designed by youth to meet the needs and audience intended. Project that is an annual project, a previous project or not unique will not receive as many points on the rubric
		4	Follow Up: Evaluation and Follow Up	Utilize methods for evaluation such as pre-and post-surveys, interviews, reports, observations, and formal evaluations. Includes replication plans, future efforts, lessons learned and appreciation/recognition

Oral Presentation		
10	Organization/Delivery	Presentation covers all relevant information with a seamless and logical delivery
5	Use of portfolio	Presentation moves seamlessly between oral presentation, portfolio and visuals
3	Voice, pitch, tempo, volume	Voice quality is outstanding and pleasing
3	Body language/clothing choice	Gestures, posture, mannerisms, eye contact, and clothing enhance presentation
3	Grammar word usage/pronunciation	Presentation has not grammatical errors or pronunciation errors
5	Responses to evaluators questions	Responses to questions were appropriate and given without hesitation