

**Career Investigation**  
**Individual Event - Hardcopy or Electronic Portfolio**  
**36 pages or 47 slides                      7 content divider pages/slides**

# of pages	# slides	Points	Page title	Examples		
1	1		Project Identification	Plain paper or slide, no graphics or decorations. Must include participant's name, chapter name, school, city, state, event name, career investigated		
1	1		Table of contents	List parts of portfolio in order in which it appears		
1	2	5	Planning Process summary	Each step to plan and implement the project is fully explained—may be described in the oral presentation		
1	1		Online submission	Complete online summary form located on the 'surveys' tab on the FCCLA student portal. Signed by adviser		
0-7			Divider pages/slides	Used to tab/section information – may have a title, graphics, thematic decorations, page number---no content, no information		
25 pages	35 slides	10	Self-assessment  <i>Search for free career/interest test</i>	Document self-assessment test– print results. Describe how self evaluation helped you to select this career.	Document self-assessment test– print results. Describe how self evaluation helped you to select this career. Include personal interest, skills, attitudes and personality traits.	Document self-assessment test– print results. Describe how self evaluation helped you to select this career. Include personal interests, skills, aptitudes, personality traits, values, learning styles.
		10	Career Research. <i>Current information</i>	Current, appropriate, from reliable sources. Include job description, duties, responsibilities, qualifications entry-level, job outlook, salary.	Current, appropriate, from reliable sources. Include job description, duties, responsibilities, qualifications entry-level, advancement opportunities, job outlook, salary	Current, appropriate, from reliable sources. Include job description, duties, responsibilities, occupational safety/health considerations, qualifications entry-level, advancement opportunities, job outlook, salary
		5	Experiences w/ businesses, industry, agencies and organizations	Wide variety of research or experiences and documentation-written	Wide variety of research and experiences and documentation. Written interviews, narrative of job shadowing, work experience, photos	
		10	Samples of School work	2 samples of school work, describe how this course work will be used in your career choice <i>Essays, assignments, etc.</i>		
		5	Career Planning	State career goals. Include explanation of plan and activities to achieve those goals		

	3	Works Cited/Bibliography	MLA or APA format
	3	Appearance	Correct grammar and spelling – neat, professional

<b>Oral Presentation</b>				
10	Organization/Delivery	Presentation covers all relevant information with a seamless and logical delivery		
5	Knowledge of Selected Career	Knowledge of career is evident and incorporated in presentation		
5	Relationship of FCS/Coursework/Standards	Knowledge and FCS relationship is evident	Knowledge and FCS relationship is evident, national program identified	Knowledge and FCS relationship is evident, national program identified and both explained well. FCS career pathway identified.
5	Use of Portfolio	Presentation moves seamlessly between oral presentation, portfolio and visuals		
3	Voice, pitch, tempo, volume	Voice quality is outstanding and pleasing		
3	Body language/clothing choice	Gestures, posture, mannerisms, eye contact, and clothing enhance presentation		
3	Grammar word usage/pronunciation	Presentation has not grammatical errors or pronunciation errors		
5	Responses to evaluators questions	Responses to questions were appropriate and given without hesitation		